



Union Ridge Strategic Planning Calendar

Events	Dates
Half-day. (0.5) Process review: roles and responsibilities; customization possibilities; current plan accomplishments and status; and current performance results. Participants: Could become core team. Others can be added later.	1/06/20 1pm-4pm
Half-day. (0.5) Data preparation, including review of performance indicators/measures and plans for environmental scan. Participants: Persons responsible for helping to present district data. Three reports.	1/21/20 9am-noon
Half-day. (0.5) Logistics of meetings, Strategic Management System survey, and finalization of details for orientation and data retreat. Participants: District team/admin asst/etc.	1/23/20 9am-noon
Half-day. (0.5) Facilitation of the Orientation of the strategic plan. Participants: Strategic plan team.	2/05/20 4pm-6:30pm
Full day. (1.0) Facilitation of the Data Retreat . Participants: Strategic plan team.	2/18/20 8:30am-3:30pm
Half-day. (0.5) CEC preparation of the SWOT Analysis to share with stakeholders for feedback.	2/19/20 8am-noon
Half-day. (0.5) CEC preparation, analysis and report writing for SWOT analysis draft survey.	TBD
Half-day. (0.5) CEC stakeholder engagement focus group series: 2 student, 1 staff, 1 parent/community; AND half-day (0.5) for preparation and report writing. ****	TBD
Full day. (1.0) Facilitation of the Vision Retreat . Participants: Strategic plan team.	3/09/20 8:30am-3:30pm
Half-day. (0.5) CEC preparation of the Preferred Future Statement.	3/17/20 8am-noon
Full day. (1.0) Facilitation of the Setting Direction Retreat . Participants: Strategic plan team.	4/02/20 8:30am-3:30pm
Half-day. (0.5) CEC preparation of the Draft Strategic Plan.	4/03/20 8am-noon
Half-day. (0.5) CEC preparation, analysis and report writing for Draft Plan survey.	TBD
Half-day. (0.5) Final meeting of the Strategic Plan Team to finalize recommendation. Participants: Strategic Plan Team.	4/30/20 4pm-6pm
Half-day. (0.5) CEC preparation of the Strategic Plan for Board approval.	5/01/20 8am-noon

Readiness
Strategic planning
Stakeholder Engagement

******Focus groups for the SWOT analysis draft OR the draft plan?**